



## Securities Transfer Instructions

We appreciate your interest in a gift of securities. The method of transfer depends on how you currently hold the securities. If the security is not held in a brokerage account or **held at Computershare**, please contact the Foundation for further instructions. Otherwise, to complete your securities transfer, please see the following steps:

1. Complete the form below:

Donor's name and address \_\_\_\_\_

Name of stock and number of shares \_\_\_\_\_

Purpose for which the gift is to be used \_\_\_\_\_

Would you like the gift to remain anonymous?                      Y                      N

2. Send a copy of this page to your stockbroker, and your broker will initiate the transaction.
3. Send a copy of this page via mail or email to the Foundation at 17001 Prairie Star Parkway, Suite 200, Lenexa, KS 66220 or [accounting@nazarenefoundation.org](mailto:accounting@nazarenefoundation.org) so we know how to distribute your gift.

We would like to get your money distributed to the ministry of your choice as soon as possible. Failure to notify us with this requested information will result in a delay of the funds being used for the donor's intended purpose. If we don't receive notice of the stock gift's purpose within 30 days of receipt, the funds will be transferred to a low-risk investment account and held until we are contacted by you.

Your gift can be transferred to us electronically if the security is held in a brokerage account. Please give a copy of this form to your broker to initiate the transfer. Transfers can be made into the **Foundation's main brokerage account** from any account in the country by using the following instructions:

Church of the Nazarene Foundation  
Account # 1872-9335  
Charles Schwab & Co.  
DTC # 0164

Contact: Felicia Thornhill at (913) 577-2989

### Gifts of Mutual Funds

The process for giving mutual fund shares varies by company. If you encounter additional paperwork after initiating the transfer with your brokerage company, please contact us.

### Income Tax Deduction

The Foundation will issue you a tax receipt for your gift of securities, provided you have completed this form.